



Behavioral Health Board – Region 3

Serving Adams, Canyon, Gem, Owyhee, Payette and Washington Counties

Region 3 Behavioral Health Board Executive Committee Meeting Minutes

Wednesday, August 25, 2021

9:30 – 10:00

<https://swdh.zoom.us/j/98727597097?pwd=YnRSTUtudm5zL3JZL21rRTBaU2YzZz09>

Executive Committee Board Member Attendees:

Christopher Partridge	Heather Taylor	Marc Shigeta	Mark Rekow	Melissa Mezo
Penny Jones				

Agenda:

Topic	Discussion	Motion	Action
Welcome and Call to Order Action Item: Approve Meeting Minutes from: • 06-23-2021 • 07-20-2021 • 08-10-2021 • 08-17-2021	Meeting called to order at 9:38 am. EC members reviewed the meeting minutes. Two of the meeting minutes had incorrect dates and times listed. On the August 10 th meeting minutes, the incorrect Darren was noted. Additionally, Heather clarified that the funding she and Aaron St. George applied for had been submitted and it was done on behalf of the Department of Health and Welfare to provide transportation to the Recovery Center.	Motion made, and seconded, to accept minutes with amendments made. Motion carried unanimously.	Emily to make edits to the minutes and upload to the BHB website.
Finance SC Update Discussion: Mileage Reimbursement Policy and Review of June Meeting Minutes	Chuck Christiansen presented. The finance subcommittee met with SWDH in July to review final accounting for fiscal year 2021. The Board has roughly \$5,100 in unexpended unobligated funds left over from fiscal year 2021. Based on the best projections on expenditures for fiscal year 2022, the		

	<p>Board is estimated to have approximately \$1,300 remaining in unexpected unobligated funds. The Board has around \$6,500 of unobligated funds.</p> <p>The finance subcommittee discussed the best use of those funds. Their recommendation to the EC is that the Board maintains a minimum of \$2,500 for travel and unanticipated expenses, and \$4,000 for scholarships, community initiatives, etc. Mileage reimbursement is included in the set aside \$2,500. When Board members review bylaws next year, they will revisit the mileage reimbursement information.</p>		
<p>Action Item: Vote on Aaron’s Request for Funding (Additional funding possibly secured by Heather Taylor)</p>	<p>EC members reviewed Aaron’s proposal. Heather suggested that should the funding she applied for not be approved, then the EC can re-evaluate Aaron’s proposal and resubmit a request. Based off the finance subcommittee update, the Board does not have the funding to support Aaron’s request of \$5,000.</p>	<p>Motion made, and seconded, to deny the request for funding; motion carried unanimously.</p>	
<p>Discussion: BHB/ SWDH Relationship</p>	<p>EC members reviewed the memo Melissa received from Nikki Zogg. There is an error in the memo: Nikki met with Board leadership on Tuesday, August 17th, not the 20th. During that conversation, it was requested that the Board outlines their expectations with SWDH, and that SWDH will outline theirs with the Board.</p> <p>Heather had sent an email to Melissa asking if there was going to be follow-up from June BHB meeting with Ross Edmunds and Nikki Zogg. Heather explained that she was seeking clarification about methods of communication between Board members and SWDH staff. Her suggestion is to have communication go through the Board chair or through Health and Welfare.</p> <p>Alex asked if the memo was going to be shared with the entire Board, since it is addressed to the full Board. Because it was sent to Melissa on Monday, it was not included in the packet and therefore not able to be added to the full Board agenda. Alex recommended that the Board amend the agenda to discuss the memo. Melissa replied that the Board is unable to do that because they need to review the strategic plan. Heather agrees with Alex’s concerns about needing to discuss the memo sooner rather than later.</p>		<p>Emily to send a copy of the memo to the full Board.</p> <p>Emily to send a Doodle poll to members to arrange a time to meet to review the memo.</p>

Update on Emily's time coded to transportation & priorities	Emily presented. She reached out to DBH and confirmed it's allowable to code her time to the transportation resource. Emily estimates that she only works about an hour and a half every two weeks on the resource. Emily shared that she would like to be involved in more grant opportunities as they are made available.		
Adjourn	Meeting adjourned at 10:13 am.		