



Behavioral Health Board – Region 3

Serving Adams, Canyon, Gem, Owyhee, Payette and Washington Counties

Region 3 Behavioral Health Board Executive Committee Meeting Minutes

Wednesday, October 27, 2021

9:00 am – 10:00 am

<https://swdh.zoom.us/j/98727597097?pwd=YnRSTUtudm5zL3JZL21rRTBaU2YzZz09>

Executive Committee Board Member Attendees:

Christopher Partridge	Heather Taylor	Marc Shigeta	Mark Rekow	Melissa Mezo
Penny Jones	Lyndon Haines			

Agenda:

Topic	Discussion	Motion	Action
Welcome and Call to Order Action Item: Approve September EC Meeting Minutes and Special EC Minutes held on October 8 th , 2021	Meeting called to order at 9:08 am. Quorum met. EC members reviewed September EC meeting minutes and October Special EC meeting minutes.	Motion made, and seconded, to approve September and October minutes. Motion carried unanimously.	Emily to upload approved minutes to the BHB website.
Discussion of letter submitted to SWDH	EC members reviewed the letter that was submitted to SWDH. Nikki Zogg was present to address the letter with the EC. 1. Communicating concerns regarding SWDH staff: Nikki does not have any concerns about this subject and is in support of what is detailed in the letter. She discussed the best avenue for communicating SWDH concerns to the BHB and welcomes feedback. Historically, concerns had been resolved between Nikki and the BHB chair privately. If		

	<p>concerns cannot be resolved, Nikki feels the next appropriate measure would be an Executive Session. Based upon statute, Melissa shared that if the concern is personnel related, the meeting would need to be closed.</p> <ol style="list-style-type: none">2. Communication with Board of Health: Commissioner Aberasturi had previously served as both a BHB and BoH member and Nikki shared that it worked well to have someone represent both boards. She is in support of Commissioner Haines representing both boards upon appointment to the BHB. Nikki is in support of a BHB member attending the monthly BoH meetings to provide updates as needed.3. Agenda Planning: Nikki discussed having timely responses to emails so that Open Meeting Laws are followed in terms of posting the agendas. Nikki shared that the BoH finalizes their agenda 4-6 weeks in advance and suggested the BHB adopt that practice.4. Grants: Nikki feels that the MOA between SWDH and the BHB is strong and clarifies who is responsible for what activities. Nikki reiterated that the MOU states the BHB must give SWDH 30 days' notice to write a grant on behalf of the BHB. Nikki encouraged establishing a process to help with grant writing, especially if the BHB finds out about a grant and has short notice to apply.5. Priorities and Tasks: Nikki appreciates the description of priorities for SWDH staff. <p>Nikki presented two options to the EC committee:</p> <ol style="list-style-type: none">1. Recruit for and hire a part-time temporary or limited-service position to meet the administrative needs of the R3BHB. Contract out any grant writing needs in accordance with the current MOA. Re-evaluate the relationship at the end of the contract period (September 14, 2023).2. Provide notice to DHW that SWDH wishes to terminate the contract. SWDH will continue to meet the contractual requirements and provide support throughout the transition period.		
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	<p>Nikki shared that because the priorities and tasks are primarily administrative support, she feels the position needs to be re-classified back to what it was prior to the hire of the current health education specialist. SWDH has a grant writer on retainer and would contract with her to assist the BHB with larger grants.</p> <p>Nikki shared that there are other opportunities within the health district to keep Emily at a full-time FTE.</p> <p>Joy attends the Monthly Statewide Behavioral Health Leadership calls, and the other regional behavioral health boards are experiencing the same concerns regarding applying for grants, especially with short turnaround times, and routing the application for approval with the health district. Additionally, Joy shared that all statewide behavioral health boards have a health education specialist as their administrative support.</p> <p>Melissa shared that the EC, as well as members from the full board, want to continue the relationship with SWDH. Melissa has heard several board members say that the concerns stem from personality issues and that maybe perceptions of how individuals have been treated are misinterpreted depending on who is asked. Melissa shared that she thinks there is a lot of miscommunication and misinformation out there, and she would like to see the relationship move forward in a collaborative way.</p> <p>Emily shared that it would make most sense for her workflow to send out the weekly resource emails bi-weekly, rather than weekly.</p> <p>Nikki requested a written response or feedback from what was discussed during the meeting that she can share with the BoH when they meet in November.</p>		
<p>Appointment of County Commissioner vacancy</p>	<p>The appointment of Commissioner Haines was not listed as an action item on the agenda; however, the appointment of a commissioner is not voted on by the board, so a motion to appoint Commissioner Haines by the other board county commissioners suffices.</p>	<p>Commissioner Shigeta motioned to appoint Commissioner Lyndon Haines to the vacant commissioner position; Commissioner</p>	<p>Emily to include Commissioner Van Beek's resignation letter in the November board packet.</p>

		Rekow seconded the motion. Motion carried unanimously.	
Review Open Board Positions and Bylaws	<p>Board members reviewed the current open board positions, which are:</p> <ul style="list-style-type: none"> • Family Member of Adult SUD Consumer (Charles Christiansen) • Mental Health Advocate (Laura Raynor) • Family Member of Adult MH Consumer (Laurie Edwards) • DHW Behavioral Representative (Heather Taylor) <p>Michelle Sundquist (Adult Corrections Representative) also emailed Melissa with her resignation from the BHB at end of December 2021.</p> <p>Heather provided an update regarding her open position. She anticipates learning more in the coming days about who is going to be filling her role with the board.</p>		
Review Attendance	<p>EC members reviewed the attendance report. Melissa reached out to Penny Jones to inquire about her position as an EC member. She has not heard back.</p> <p>Emily informed the EC that Laurie Edwards resigned. Emily emailed Judge Lee twice to check the status of his board position.</p>		Emily to follow-up with Judge Lee.
Adjourn	Meeting adjourned at 10:08 am.		

Next Behavioral Health Board Meeting:
November 17, 2021
9:30 – 10:00